

OFFICE OF THE PUBLIC SERVICE COMMISSION

The Office of the Public Service Commission is an equal opportunity, representative employer. It is the intention to promote representivity (race, gender and disability) in the Public Service through the filling of positions. Candidates whose appointment/transfer/promotion will promote representivity will therefore receive preference. Persons with disability are especially encouraged to apply. An indication of representivity profile by applicants will expedite the processing of applications.

APPLICATIONS : Forward your application, stating the relevant reference number to: The Director-General, Office of the Office of the Public Service Commission, Private Bag X121, Pretoria, 0001 or hand-deliver at Public Service Commission House, 536 Francis Baard Street, Corner Steve Biko Street, Arcadia, for attention Mr Matsobane Mabuza.

CLOSING DATE : **19 JULY 2019**

NOTE : Applications must be submitted on form Z83, obtainable from any Public Service department and should be accompanied by a comprehensive CV, certified copies of qualifications, Matric certificate, ID document and a valid driver's license. It is the applicant's responsibility to ensure that foreign qualifications are evaluated by the South African Qualifications Authority (SAQA). No faxed and late applications will be considered. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful.

POST : **AUDIT COMMITTEE MEMBER X2: REF: ACM/07/19
(TWO POSTS: 1 LEGAL AND 1 ACCOUNTING/AUDIT)**

SALARY : In accordance with Treasury Regulations.

CENTRE : **PUBLIC SERVICE COMMISSION HOUSE, PRETORIA**

REQUIREMENTS :

A relevant postgraduate qualification in Accounting/Law (New NQF Level 8) • Relevant experience in corporate governance and/or financial management and/or legal environment • Expertise in legal environment • Exposure to the public sector and familiarity with risk management practices • Knowledge and understanding of internal controls, major accounting and public sector reporting issues • knowledge of and exposure to legislation and policies (PFMA, GRAP, GAAP, Treasury Regulations and National Treasury practice notes relevant to the OPSC) • Knowledge and understanding of the roles of the internal and external audit • Experience in Performance Planning and Management • Knowledge and understanding of HR Management and Planning • Knowledge and experience in IT and IT Governance will be an added advantage • Excellent communication skills (verbal and written) (***NB: Preference will be given to applicants who have experience in serving on Audit Committees in Government Departments***)

DUTIES

As an advisory Committee, the Audit Committee will • Assist the OPSC in fulfilling its oversight responsibilities with regard to financial internal controls, risk management and governance • Ensure compliance with applicable legislations • Assist the Accounting Officer in the effective execution of his/her responsibilities • Regulate and discharge responsibilities as contained in the Audit Committee Charter, outlining appropriate formal terms of reference.

ENQUIRIES :

Mr Zweli Momeka

TEL NO :

012 352 1194/1195