

OFFICE OF THE PUBLIC SERVICE COMMISSION

The Office of the Public Service Commission is an equal opportunity, representative employer. It is the intention to promote representivity (race, gender and disability) in the Public Service through the filling of positions. Candidates whose appointment/transfer/promotion will promote representativeness will therefore receive preference. Persons with disability are especially encouraged to apply. An indication of representativeness profile by applicants will expedite the processing of applications.

APPLICATIONS : Forward your application, stating the relevant reference number to: The Director-General, Office of the Office of the Public Service Commission, Private Bag X121, Pretoria, 0001 or hand-deliver at Commission House, Office Park Block B, 536 Francis Baard Street, Arcadia, Pretoria for attention Mr M Mabuza or you can email your application to recruitment@opsc.gov.za.

CLOSING DATE : 6 September 2019, 15h45.

NOTES : Applications must be submitted on Form Z.83 obtainable from any Public Service department and should be accompanied by a recent updated comprehensive CV, certified copies of qualifications, Identity Document and driver's license. Should you be in possession of a foreign qualification(s), it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). The successful candidate will be required to obtain a top secret clearance issued by the State Security Agency. The OPSC will verify the qualifications and conduct reference checking on short-listed candidates. Candidates will be subjected to Competency Assessment to determine their suitability for the post. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. Please take note that late applications will not be accepted. All shortlisted candidates for SMS post will be subjected to a technical exercise that intends to test the relevant technical elements of the job, logistics of which will be communicated by the office of the Public Service Commission. Following the interview and technical exercise, the selection panel will recommend a candidate to attend a generic managerial competency assessment (in compliance with the DPSA Directives on the competency based assessments). The competency will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools.

POST : **DIRECTOR PROGRAMME EVALUATION REF NO: D/PE/08/2019**

SALARY : All inclusive remuneration package of R1 057 326 per annum. The package includes a basic salary (70% of package), State's contribution to the Government Employees Pension Fund (13% of basic salary) and a flexible portion of 30% that may be structured in terms of applicable rules. The successful candidate will be required to enter into a performance agreement within three months after assumption of duty.

CENTRE : **PUBLIC SERVICE COMMISSION HOUSE, PRETORIA**

REQUIREMENTS : Ideal candidate's profile: The successful candidate must have an appropriate recognized Bachelor's Degree or equivalent qualification (NQF level 7) in the field of Social Science/Public Management/Public Administration/Development Management

- Five (5) years' relevant experience in a middle/senior management post
- Knowledge and experience in the application of the provisions of the relevant legislation and regulations that govern the Public Service
- Proven experience and knowledge of Public Service Monitoring and Evaluation approaches, methodologies and systems
- Strategic understanding and knowledge of the application of the Constitutional Values and Principles (CVPs) as contained in Section 195
- An understanding of how current public administration management and operational processes comply, or do not comply, with the CVPs
- Proven experience in research or management consulting
- Ability to comment on contemporary public administration
- Good Writing and communication skills
- Ability to prepare concise and accurate research reports based on empirical data
- Proven project management experience or skills
- Supervisory and appropriate people management experience
- Stakeholder engagement skills
- Proven managerial record
- Sufficient computer skills in Microsoft Office Suite e.g. Excel, Word and PowerPoint
- Candidates should specify in their CVs the publications they were authors of or to which they made a substantial contribution, as well as unpublished research and management consulting reports
- A Valid Driver's License. (with exception of disabled applicants).

DUTIES : Key Performance Areas: Design and execute evaluations of the performance of government programmes, including the design and implementation of programmes and programme outputs, outcomes and impact

- Devise creative solutions for programme implementation challenges
- Design and execute evaluations of the performance of government departments
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Design Monitoring and Evaluation systems • Evaluate government department's monitoring and evaluation systems and methodologies • Promote monitoring and evaluation practice in the Public Service • Manage the execution of projects • Supervise and assess the performance of personnel.

ENQUIRIES : **Mr K van der Merwe**
TEL: : (012) 352 1018